



Formal Complaint Form

Please write clearly and fully complete form. No action will be taken if this form is lodged anonymously.

This Form is only to be used for incidents where you believe there has been a breach of member protection policy (i.e. in cases of harassment, discrimination, victimisation and child protection). If you wish to lodge a complaint regarding a representative game (e.g. the standard of refereeing) this should be done by contacting your Association and asking them to refer the matter to Basketball Queensland

Lodged By			
Home Phone		Mobile Phone	
E-Mail			
Address			

1. What area does your complaint relates to? (Please ✓)

- | | |
|---|--|
| <input type="checkbox"/> Your association | <input type="checkbox"/> Equipment |
| <input type="checkbox"/> Referee | <input type="checkbox"/> Another Player / Opposition |
| <input type="checkbox"/> Association Staff | <input type="checkbox"/> BQ Staff |
| <input type="checkbox"/> Other - Please specify | |

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2. Briefly describe what occurred.

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3. State when the problem arose.

Date:		Time:	
Place:			

4. State the name of the person who first dealt with the problem.

Name:	
Position Held:	

5. Has this problem occurred before? (Please ✓)

YES

NO

6. How did this incident make you feel?

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7. Do you believe that the actions of the people involved were unlawful, unfair, unjustified or a breach of the Basketball Australia Member Protection Policy and, if so, why?

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8. How do you feel this situation could be rectified?

Complainant's Signature:	
Date:	

Please Note: You should read the Basketball Queensland Complaints Handling Process available on the Basketball Queensland website www.basketballqld.net.au before submitting this form to Basketball Queensland.

Once this form is completed please forward it to the Basketball Queensland office by e-mail (admin@basketballqld.net.au), by facsimile 07 3823 5655 or post:

C/O The Sleeman Sports Complex
Cnr Old Cleveland & Tilley Roads
Chandler QLD 4155